



## **TECHNICAL PRESENTATION SKILLS FOR ENGINEERS**

**COMFORI SDN BHD**

### **Objectives:**

- Practice verbal and non-verbal communication skills.
- Knock down nervousness.
- Create targeted PowerPoint presentations.
- To understand your audience's needs and to sell by focusing on their needs.
- To learn how to win the confidence and respect your audience.
- To deliver a persuasive presentation that motivates your audience into buying your ideas and product.
- To learn to manage yourself during presentation.
- Discover how to use your voice, body, and gestures to add impact.
- Learn the do's and don'ts of the speaking platform.
- Learn the skills of creating master quality slides that captivates and focuses your audience.
- Master questioning and answer skills.
- Learn how to close your presentation correctly.

### **Overview:**

This course shows you how to structure and deliver powerful and impactful presentations that focuses on the audience's needs. You will learn how to design very potent presentations that will logically persuade your audience to close the deal. Presentation is a learned skill and with proper guidance and practice, you too can become recognized as a master presenter. Effective Presentation Skills is a powerful program using Accelerated Learning method that will enhance your skills within a short period. The program's emphasis is in tuning your audience's need and to delivering to their satisfaction.

### **Modules:**

**Module 1: Fundamentals in Preparing a Presentation**

**Module 2: Beginning Presentation**

**Module 3: Learning to Speak Naturally**

**Module 4: Choosing Your Delivery Methods**

**Module 5: Overcoming Nervousness**

**Module 6: Slides**

**Module 7: Graceful Question Handling Skills**

**Module 8: Closing**