

HR Management - A Risk Management Perspective

AVAILABLE FOR OFFLINE & ONLINE OVERVIEW

This course provides an introduction to the various functions of human resource management, namely Performance Management, Reward Management and Consequence Management. As part of the effective Performance Management system, we will guide participants on the importance of Scope of Work design, Job Description and KPI setting to facilitate a smooth performance level and to support performance appraisal of all employees.

OBJECTIVE

1. Understand the general requirements of the International Labour Organization Standards, HR Practices and its relative application at work.
2. Ability to implement the right processes and procedures covering the following crucial areas: Hiring, Managing Human Resources (Permanent Employees; Part Timers; Contract Staff), Effective Deployment, Setting of KPIs, Performance Appraisal and Management; Consequence Management (Management of Disciplinary Issues; Correspondence; Domestic Inquiries; Termination Process; Legal Claims by Dismissed Employees)
3. Ability by Management / Organization to reduce the risk of wrong Human Resource Management Practices by learning the skill sets of conducting risk assessment.



If you have any enquiries,
please call us at
03-56213630 OR email to
info@comfori.com