

HR Management - Handling Employee Grievances, Discipline & Termination

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OVERVIEW

Workplace grievances may occur as long as there is an employer-employee relationship. Anything that can be deemed as unfair treatment to the employees can be classified as grievances. When not identified and handled amicably, employee morale can be affected, leading to lower engagement level and productivity and higher attrition as employees lose confidence with the leadership.

OBJECTIVE

- Identify your concerns and fears about dealing with grievance and disciplinary issues
- Define meaning of 'grievance' and 'discipline' in the workplace
- Distinguish between misconduct and Gross Misconduct
- Describe why grievance and disciplinary procedure are needed
- Be aware of the main legislation and how this fits with your organisation's Grievance and Disciplinary procedures
- Outline and implement the process



If you have any enquiries,
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