

Training Needs Analysis

AVAILABLE FOR OFFLINE & ONLINE

OVERVIEW

TNA is usually required when any of the external 'driving' factors e.g. political, economic, social, technological, legal, environmental (PESTLE) causes change within the organisation, and in many ways, affect the behaviour and performance ability of people in the organisation. By conducting TNA, it can be ascertained whether the change will lead to training, or instead, other non-training activities like reviewing job descriptions or preparing a new handbook.

OBJECTIVE

- Describe and ascertain the factors that cause change in their organisation which ultimately cause the need for TNA
- Identify and explain the key processes in TNA
- Link TNA to relevant training programmes to close performance gap
- Identify other interventions, apart from training, to close performance gap
- Describe the process in training development, delivery and evaluation
- Describe key elements in competency management



If you have any enquiries,
please call us at
03-56213630 OR email to
info@comfori.com