

PROGRAM BANTUAN LATIHAN BAGI INSENTIF PENGAMBILAN PEKERJA DI BAWAH PENJANAKERJAYA

NO	KOD	TAJUK KURSUS	TEMPOH (HARI)	BIDANG
1	HIT7129	SPEAKING & WRITING GOOD ENGLISH FOR ADMINISTRATION	2	KURSUS BAHASA
2	HIT7130	EXECUTIVE SECRETARIES DEVELOPMENT PROGRAM	2	PROFESSIONAL TRAINING
3	HIT7131	EMPLOYMENT ACT	1	PENGURUSAN SUMBER MANUSIA
4	HIT7132	MANAGING TRAINING MATRIX	2	PENGURUSAN SUMBER MANUSIA
5	HIT7133	PLANNING, MANAGING AND VISUALIZING PROJECTS WITH MICROSOFT	2	PROFESSIONAL TRAINING
6	HIT7134	TECHNICAL COST REDUCTION STRATEGIES FOR MANUFACTURING INDUSTRIES	2	MANUFACTURING
7	HIT7135	EMPLOYMENT LAW AND TRADE UNION ACT	2	PENGURUSAN SUMBER MANUSIA
8	HIT7136	BEST PRACTICES IN PROCUREMENT MANAGEMENT	2	PROFESSIONAL TRAINING
9	HIT7137	FINANCE FOR NON-FINANCE PROFESSIONALS	2	PROFESSIONAL TRAINING
10	HIT7138	CERTIFICATE IN FOOD SAFETY, HYGIENE AND SANITATION	10	PEMROSESAN MAKANAN
11	HIT7139	CERTIFICATE IN RETAIL CUSTOMER SERVICE SKILLS	10	RETAIL