

# INTERMEDIATE ENGLISH FOR CORPORATE STAFF



## OVERVIEW

Many people at work have fears when communicating in English. The lack of practice and guidance can further hinder the usage of the language.

English is internationally accepted and eases communication with different communities. It is widely used in most business organisations. Communicating effectively in English can lead to more understanding of work and business requirements.

Grammar, Vocabulary, Pronunciation are common fears. Using the wrong grammar, word or pronunciation may cause embarrassment and misrepresentation. Correcting common errors in everyday conversation and writing is the best way to overcome fears. It helps to reduce misunderstanding and uneasiness when using the language.

Better English helps in presentation and representation. Proficiency in English conveys the right message and be understood.

## WHO SHOULD ATTEND?

Executives and Managers

## OBJECTIVES

By the end of the workshop, participants will be able to:

- To speak and write better English
- To communicate in English effectively
- To overcome fears in using English
- To correct common errors in everyday conversation and writing
- To improve pronunciation and intonation
- To write letters and emails confidently
- To raise ability in achieving company objectives

### Workshop Methodology:

- Full participation will be required in this much energised training.
- Interactive Lectures, Tests, Quizzes, Role Plays, Individual & Team Activities will be included for maximum effectiveness.
- Power point presentation with flip charts and boards will be used to make the training more interesting

**Level of Understanding: Intermediate**

If you have any enquiries, please contact  
+60 (3) 56213630 or  
email: [info@comfori.com](mailto:info@comfori.com)

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