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**HIGHLY EFFECTIVE
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USING NEURO LINGUISTIC
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HIGHLY EFFECTIVE MANAGEMENT AND LEADERSHIP SKILLS USING NEURO LINGUISTIC PROGRAMMING (NLP)

You'll learn how to build, motivate, and maintain an effective, high-performing team. Make the most of your employees' skills and abilities by delegating appropriately and avoiding micro-managing. Learn how to link feedback, coaching, performance management, and progressive discipline to ensure top performance and to deal effectively with underperformers. Also, learn how to manage time, set priorities for you and your team, and negotiate those priorities with your superior..

MODULE OUTLINE

Module 1: Roles and Responsibilities of a Leader/Manager
Module 2: Leadership
Module 3: Interpersonal Communication Skills
Module 4: Effective Listening
Module 5: Performance Management
Module 6: Motivation
Module 7: Delegation
Module 8: Time Management and Priority Setting

WHO SHOULD ATTEND

New managers, new supervisors, associate project managers, project managers, IT project managers, project coordinators, project analysts, project leaders, senior project managers, team leaders, product managers and programme managers.