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**LINE LEADERS IN  
ACTION! A PROGRAM  
FOR FIRST TIME  
LEADERS**

# Line Leaders In Action! A Program for First Time Leaders

The speed of change is increasing. The momentum of work is faster. Employees must change at least at a similar rate to reach that important goal. Let them understand why this is so and how they can reach their highest potential ever imagined.

The objective of this program is to identify important skills in leading a team of people, learn and acquire the much needed techniques, and use them to achieve company's goals and produce positive results.

## MODULE OUTLINE

- 1.Role and Responsibilities
- 2.Johari's Window
- 3.Interpersonal Communication Skills
- 4.Problem Solving Techniques
- 5.Coaching & Counselling Skills
- 6.Motivate Team Members
- 7.Training and Development

## WHO SHOULD ATTEND

First time technical & non-technical supervisors, technicians (employee with new supervisory capacity).