

COURSE OUTLINES

Module 1:
The Importance of Performance Management

Module 2:
Creating vision

Module 3:
Making things happen

Module 4:
Assertive but not aggressive

Module 5:
Leading a team

Module 6:
Creative problem solving

Module 7:
Effective listening

Module 8:
Managing Job and Workplace Stress

Module 9:
Balancing your life

Module 10:
Be Organised

Module 11:
Workplace Intelligence to Manage Stress

Module 12:
Self Development

OBJECTIVES

Sharpening competencies of executives and supervisors
Ability to achieve company's objectives with confidence
Leading and working with a team effectively
Managing work stress



Request
brochure by
using QR
code

MANAGEMENT COURSE

ACHIEVING LEADERSHIP EXCELLENCE & STRESS HANDLING

100% HRDF CLAIMABLE

CONTACT US

Phone no: 03-5621 3630 ext 517
Email: norasikin.j@comfori.com
Blog: comfori2u.blogspot.my