

Up skilled yourself won't
be complicated because
we're here for you.



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FINANCE & ACCOUNT CORE MODULE



CELEBRATING

21
Years

OF
CULTIVATING YOUR
EMPLOYEES' POTENTIAL





OUR MODULE : FI231

TOPIC COVERED

- Module 1: Fundamental Accounting Concepts
- Module 2: Sole Proprietorship, Partnership, Sdn. Bhd. and Bhd.
- Module 3: Management Accounts vs. Statutory Accounts
- Module 4: Underlying Reasons for Preparing Full Set of Accounts
- Module 5: Adjustment: Bank Reconciliations
- Module 6: Adjustment: Cash Book
- Module 7: Adjustment: Petty Cash
- Module 8: Preparation of Sales, Purchases & General Ledger

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AUDIENCE

All managers, executives and teams responsible for, and involved in the organisational budgeting and planning process.

We're here to assist you to overcome challenges & achieve your desired goals.

INFORMATION

INTRODUCTION

Modern businesses are the epitome of uncertainty and complexity. Over the period, this uncertainty and complexity in business has led to the development of various managerial tools, techniques, and procedures useful in managing business successfully. Of all these, budgeting is the most common and widely used standard device for planning and control. This course provides a fundamental understanding of budgeting, budgeting process and includes a practical guide for preparing and mastering financial budgets.

LEARNING OBJECTIVE

- Understand the Role and Principles of Budgeting
- Have Confidence in Using Budgeting Tools and Techniques
- Appreciate the Issues and Challenges of Finance Management from both The "Customers" and The Company's Perspective
- Have the Ability to Analyse and to Challenge Finance and Accounting Information
- Appreciate the Inter-Dependence of Business Functions
- Appreciate Beyond Budgets and Balanced Scorecard in the budgeting process